



**Graduate Student Advisory Council
Student Initiative Grant
and
301 Philosophy Rental Fee Waiver
Application Form**

For more information: http://www.columbia.edu/cu/gsac/funding_opportunities.html

Organizer: Group or Department	ICLS Graduate Student Group
Proposed Project or Event Title	ICLS Graduate Student Conference
Date(s) of Event	Nov. 11, 2011
Departments Involved (if applicable)	ICLS, French, MESAAS, EALAC
# of Expected Attendees	100
# of Columbia GSAS Students Expected	40

GSAC Representative Sponsor	Owen Cornwall
GSAC Representative Sponsor's Department	MESAAS
Contact information (phone, email)	347-556-1189/otc2101@gmail.com
Name of Group Treasurer	Diana Martinez
Contact information (phone, email)	917-742-0094/dianajmartinez@gmail.com
Date of submission	September 13th

The application is for:

	Rental Fee Waiver for 301 Philosophy Hall	
<input checked="" type="checkbox"/>	Monetary support	
	Total cost of event	\$4000
	Amount requested from GSAC (max \$1000/academic year)	\$1000

Submit completed applications to the GSAC Finance Chair, Jen Levy (jl2803@columbia.edu) at least **one week** before monthly GSAC meeting.

DESCRIPTION OF EVENT

Please provide a brief description of your event, including how it will contribute to improving graduate student life at Columbia, how it will promote interaction between various departments and how it will be publicized. Please note that projects sponsored by GSAC should be open to all graduate students. If applicable, please include a summary of the event from previous years.

Graduate students from ICLS, History, EALAC, MESAAS and Architecture History are planning a graduate student conference, faculty panel and keynote address for November 10-11th entitled “Institutionalizing Interdisciplinarity.” We anticipate a total of 100 student and faculty participants, of whom perhaps ½ will be Columbia affiliates.

By titling the conference “Institutionalizing Interdisciplinarity,” we hope to attract graduate students pursuing research in different disciplines at universities across the New York region. The conference will offer a forum for Columbia University students in various departments to share their work with like-minded colleagues, as well as showcasing our university’s model of studies to students at other universities. At a time when many in ICLS and other interdisciplinary institutes are thinking deeply about what the department’s research areas and goals should be, such a conference—and especially the faculty panel—will be a welcome contribution to the discussion.

The conference will consist of a faculty discussion panel (consisting of), a keynote address by Graham Burnett, Professor of History of Science at Princeton and four student panels (each with three student presenters and a discussant). Conference participants will arrive on Friday in the early afternoon, attend the first faculty panel and two panels of student papers. Dinner on Friday will be self-catered (that is, participants will not receive a meal from the conference). On Saturday, breakfast will be provided for participants who will then attend two panels of student papers. We will then break for lunch which will be self-catered. Lunch will be followed by two student panels and the keynote address. A catered dinner will be provided to participants in or near the conference venue. The conference will end just before lunch on Saturday.

Planning undertaken

A committee of six students has been meeting regularly to plan the conference. The group consists of Diana Martinez (Architecture), Jon Kief (EALAC), Johann Ripert (French), Jay Gundacker (History), and Ginger Nolan (Architecture). So far we have written the call for papers (attached at the end of this document), and divided up responsibilities for collecting and assessing student submissions, planning food, managing the logistics on the conference date, and inviting the keynote speaker.

Submit completed applications to the GSAC Finance Chair, Jen Levy (jl2803@columbia.edu) at least **one week** before monthly GSAC meeting.

PROPOSED BUDGET

If necessary, please expand the revenue/expenses tables to list additional budget items.
Skip this section if the application is for rental fee waiver only.

Revenue

	Please list all sources of funds	Amount	Status of funds		
			Committed	Requested	Projected
1.	Buell Center	500		500	
2.	School of Architecture	1000		1000	
3.	French and Romance Philology	300		300	
4.	MESAAS	400		400	
5.	Dean Pinkham's Office	300		300	
	TOTAL REVENUES	2700		2700	

Expenses

Please include an itemized list of expenses (i.e. "500 flyers to publicize event," "coffee, tea, and bagels for conference attendees") and indicate the vendor for each item. Please specify the source of the estimates (e.g. "quote from Kinko's" or "from previous year's budget").

	Expense items / Vendors	Amount	Cost	
			Actual	Estimate
1.	Room rental (upper limit) \$2000	1500		1500
2.	Food (Friday and Saturday lunch, breakfast, coffee/tea during the day, catered dinner Friday)	800		800
3.	Keynote Speaker expenses (cost of travel, honorarium, hotel, etc.)	1200		1200
4.	Miscellaneous Printing Expenses	100		100
5.	Work-study to help with set-up	100		100
6.				
7.				
	TOTAL EXPENSES			

SUMMARY OF FUNDING REQUESTED

Amount requested from GSAC	Amount requested from other sources	Total amount required for event

Submit completed applications to the GSAC Finance Chair, Jen Levy (jl2803@columbia.edu) at least **one week** before monthly GSAC meeting.

1000	2700	3700
------	------	------

Submit completed applications to the GSAC Finance Chair, Jen Levy (jl2803@columbia.edu) at least **one week** before monthly GSAC meeting.